



Hand-enter Your Transmittal Number **MR 1041** → **W 036193**

Your unique Transmittal Number can be accessed through DEP's web site or by calling the DEP InfoLine as listed on the last page of this document

**Massachusetts Department of Environmental Protection**  
**Transmittal Form for Permit Application and Payment**

**Instructions**

1. Please type or print. A separate Transmittal Form must be completed for each permit application.

2. Your check should be made payable to the Commonwealth of Massachusetts. Please mail your check along with a copy of this form to: DEP, P.O. Box 4062, Boston, MA 02211.

3. Three (3) copies of this form will be needed.

Copy 1 (the original) must accompany your permit application.

Copy 2 must accompany your fee payment.

Copy 3 should be retained for your records

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to DEP, P.O. Box 4062, Boston, MA 02211

**For DEP Use Only**

Permit No. \_\_\_\_\_  
 Rec'd Date \_\_\_\_\_  
 Reviewer \_\_\_\_\_

**A. Application Information**

DEP Permit Code (the 7 or 8 character code from first page of permit application instructions): BRPWM08A		
Name of Permit Category: National Pollutant Discharge Elimination System (DPDES) General Permit		
Type of Project or Activity: MS4 Storm Water Management Plan		

**B. Applicant Information (Firm or Individual)**

Name of Firm: Town of Kingston		
<i>Or, if party needing this approval is clearly an individual:</i>		
Individual's Last Name:	First Name	MI
Street Address 32 Evergreen Street		
City/Town Kingston	State MA	Zip Code 02364
Telephone Number (781) 585-0513		ext.
Contact: Paul Basler	e-mail address (optional)	

**C. Facility, Site or Individual Requiring Approval**

Name of Facility, Site or Individual		DEP Facility Number (if Known)	
Street Address		e-mail address: (optional)	
City/Town	State	Zip Code	Telephone Number ( ) ext.

**D. Application Prepared by (if different from Section B)**

Name of Individual or Firm: Environmental Partners Group Inc.			
Address 350 Lincoln Street			
City/Town Hingham	State MA	Zip Code 02043	Telephone Number (781) 749-6771 ext. 102
Contact: Paul G. Costello, P.E.	LSP Number (21E only)		

**E. Permit - Project Coordination**

Is this project subject to MEPA review?  yes  no  
 If yes, indicate the project's EOE A file number (assigned when an Environmental Notification Form is submitted to the MEPA unit)  
 EOE A # \_\_\_\_\_ Is an Environmental Impact Report Required?  yes  no  
 Is this application part of a larger project for which two or more DEP permits are being or will be sought?  yes  no  
 List any other DEP permits that apply to this project:

Permit Category	Date of Submission (tentative or actual)	Transmittal Number (if application already submitted)

**F. Amount Due**

**Special Provisions:**  Fee Exempt\* (city, town or municipal housing authority) (state agency if fee is \$100 or less)  
 Hardship Request [payment extensions according to 310 CMR 4.04(3)(c)]  
 Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)

\*There are no fee exemptions for 21E, regardless of applicant status

Check #:	Dollar Amount:	Date: 7-22-03
Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to DEP, P.O. Box 4062, Boston, MA 02211		



**BRP WM 08A NPDES Stormwater General Permit**  
**Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

Facility ID (if known)

**A. Instructions**

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

**B. Applicant Information**

1. Small MS4 Operator/Owner Information:

Town of Kingston  
Name  
32 Evergreen Street  
Mailing Address  
Kingston  
City/Town  
781-585-0513  
Telephone Number  
Ma  
State  
Email (if available)

2. Municipality Name

Town of Kingston  
City/Town

3. Legal Status:

Federal       City/Town       State       Tribal       Private  
 Other public entity: \_\_\_\_\_  
Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

Massachusetts Highway Department

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes       pending       no

**B. Applicant Information (cont.)**



**BRP WM 08A NPDES Stormwater General Permit**  
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Facility ID (if known)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

- yes     pending     no

**Note:**  
Section C may be duplicated to accommodate a larger list of receiving waters

**C. Names of (Presently Known) Receiving Waters**

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Silver Lake Name	TBD Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Category 2 Specify
Indian Pond Name	TBD Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Category 3 Specify
Muddy Pond Name	TBD Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Category 3 Specify
Russells Pond Name	TBD Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Category 3 Specify
Jones River (Silver Lake to Elm Street) Name	TBD Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Category 3 Specify
Pembroke St. South Pond Name	TBD Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Exotic species Specify
Reeds Mill Pond Name	TBD Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Exotic Species Specify
Smelt Pond Name	TBD Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Exotic Species Specify
Crossman Pond Name	TBD Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Noxious Aquatic Plants Specify
Foundry Pond Name	TBD Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Turbidity Specify
Jones River (Elm Street to Kingston Bay) Name	TBD Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pathogens Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify

**D. Stormwater Management Program Summary**



**Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management**

W 036193  
Transmittal Number

**BRP WM 08A NPDES Stormwater General Permit  
Notice of Intent for Discharges from Small Municipal Separate  
Storm Sewer Systems (MS4s)**

Facility ID (if known)

**1. Public Education:**

<p>1 BMP ID # Continue Partnership with Local Watershed Association</p>	<p>Conservation Commission, BOH and DPW</p>	<p>Regular meeting attendance Specify Measurable Goal</p>
<p>2 BMP ID # Develop Brochures Specify Best Management Practice</p>	<p>DPW Responsible Dept./Person Name</p>	<p>Quarterly Mailings Specify Measurable Goal</p>
<p>3 BMP ID # WEB Site Public Service Postings</p>	<p>IT DEPT &amp; DPW Responsible Dept./Person Name</p>	<p>WEB Site Publication &amp; Maintenance</p>
<p>BMP ID # Specify Best Management Practice</p>	<p>Responsible Dept./Person Name</p>	<p>Specify Measurable Goal</p>
<p>BMP ID # Specify Best Management Practice</p>	<p>Responsible Dept./Person Name</p>	<p>Specify Measurable Goal</p>

**2. Public Participation:**

<p>4 BMP ID # Water Quality Testing Specify Best Management Practice</p>	<p>DPW Responsible Dept./Person Name</p>	<p>2 Rounds of Water Quality Sampling of Priority Waters</p>
<p>5 BMP ID # Community Cleanup Days Specify Best Management Practice</p>	<p>DPW Responsible Dept./Person Name</p>	<p>Annually Specify Measurable Goal</p>
<p>BMP ID # Specify Best Management Practice</p>	<p>Responsible Dept./Person Name</p>	<p>Specify Measurable Goal</p>
<p>BMP ID # Specify Best Management Practice</p>	<p>Responsible Dept./Person Name</p>	<p>Specify Measurable Goal</p>
<p>BMP ID # Specify Best Management Practice</p>	<p>Responsible Dept./Person Name</p>	<p>Specify Measurable Goal</p>

**D. Stormwater Management Program Summary (Cont.)**



**BRP WM 08A NPDES Stormwater General Permit**  
**Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

Facility ID (if known)

3. Illicit Discharge Detection and Elimination:

6 BMP ID # Catch Basin/Outfall and Receiving Water Mapping	DPW Responsible Dept./Person Name	GIS Mapping Specify Measurable Goal
4 BMP ID # Water Quality Testing Specify Best Management Practice	DPW Responsible Dept./Person Name	Testing of Priority Water Bodies
7 BMP ID # Regulatory Review Specify Best Management Practice	DPW/Planning Board/BOH/Con. Comm.	Regulatory Revisions and Action
8 BMP ID # Permit Enforcement Specify Best Management Practice	DPW/Planning Board/BOH/Con. Comm.	Local Construction Site Oversight and Enforcement
9 BMP ID # Misconnection/Illegal Dumping Detection and Correction	DPW/BOH Responsible Dept./Person Name	Connectivity Mapping, Bylaw Enforcement and Fines

4. Construction Site Runoff Control:

7 BMP ID # Regulatory Review Specify Best Management Practice	DPW/Planning Board/BOH/Con. Comm.	Regulatory Revisions to Bylaws as necessary
8 BMP ID # Permit Enforcement Specify Best Management Practice	DPW/Planning Board/BOH/Con. Comm.	Local Construction Site Oversight and Enforcement
10 BMP ID # Improved As-built Review Specify Best Management Practice	DPW/Planning Board Responsible Dept./Person Name	Electronic As-built Submittals on Town GIS System
BMP ID # Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
BMP ID # Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

**D. Stormwater Management Program Summary (Cont.)**



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Watershed Management  
**BRP WM 08A NPDES Stormwater General Permit**  
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 Storm Sewer Systems (MS4s)

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5. Post Construction Runoff Control:

<u>7</u> BMP ID #	<u>Regulatory Review</u> Specify Best Management Practice	<u>DPW/Planning</u> <u>Board/BOH/Con. Comm.</u>	<u>Bylaw revisions as necessary</u> Specify Measurable Goal
<u>8</u> BMP ID #	<u>Permit Enforcement</u> Specify Best Management Practice	<u>DPW/Planning</u> <u>Board/BOH/Con. Comm.</u>	<u>Construction Site Oversight</u> Specify Measurable Goal
<u>          </u> BMP ID #	<u>          </u> Specify Best Management Practice	<u>          </u> Responsible Dept./Person Name	<u>          </u> Specify Measurable Goal
<u>          </u> BMP ID #	<u>          </u> Specify Best Management Practice	<u>          </u> Responsible Dept./Person Name	<u>          </u> Specify Measurable Goal
<u>          </u> BMP ID #	<u>          </u> Specify Best Management Practice	<u>          </u> Responsible Dept./Person Name	<u>          </u> Specify Measurable Goal

6. Municipal Good Housekeeping:

<u>11</u> BMP ID #	<u>Improved Street Sweeping</u> Specify Best Management Practice	<u>DPW</u> Responsible Dept./Person Name	<u>Semi-annual Collections</u> Specify Measurable Goal
<u>12</u> BMP ID #	<u>Improved Catch Basin</u> <u>Cleaning</u>	<u>DPW</u> Responsible Dept./Person Name	<u>Semi-annual Collections</u> Specify Measurable Goal
<u>13</u> BMP ID #	<u>Household Hazardous Waste</u> <u>Days</u>	<u>DPW</u> Responsible Dept./Person Name	<u>Annual Collection</u> Specify Measurable Goal
<u>14</u> BMP ID #	<u>Drain Stenciling</u> Specify Best Management Practice	<u>DPW</u> Responsible Dept./Person Name	<u>Aquifer Protection Area</u> Specify Measurable Goal
<u>          </u> BMP ID #	<u>          </u> Specify Best Management Practice	<u>          </u> Responsible Dept./Person Name	<u>          </u> Specify Measurable Goal

**D. Stormwater Management Program Summary (cont.)**



Massachusetts Department of Environmental Protection  
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**BRP WM 08A** NPDES Stormwater General Permit  
Notice of Intent for Discharges from Small Municipal Separate  
Storm Sewer Systems (MS4s)

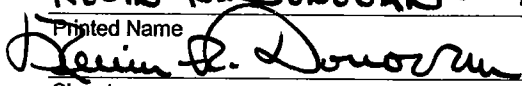
Facility ID (if known)

7. BMPs for Meeting TMDL:

6 BMP ID # GIS Mapping Specify Best Management Practice	DPW Responsible Dept./Person Name	GIS Mapping of Priority Waters and Drainage Patterns
4 BMP ID # Water Quality Testing Specify Best Management Practice	DPW Responsible Dept./Person Name	Semi-annual Water Quality Testing
15 BMP ID # Stormwater Modeling Specify Best Management Practice	DPW Responsible Dept./Person Name	Needs Assessment for Category 5 Water Bodies
16 BMP ID # Misc. Structural BMPs as needed	DPW Responsible Dept./Person Name	i.e. Construction improvements Specify Measurable Goal
17 BMP ID # Misc. Non-structural BMPs as needed	DPW Responsible Dept./Person Name	i.e. Bylaw Enforcement, Fees and Fines

**E. Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

KEVIN R. DONOVAN - TOWN ADMINISTRATOR  
Printed Name  
  
Signature

July 1, 2003  
Date



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Watershed Management

**BRP WM 08A NPDES Stormwater General Permit Notice of Intent**  
 for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)  
**APPROXIMATE SCHEDULE OF ACTIVITIES (ALSO SEE ATTACHED TABLE 4.1)**

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BMP ID #	PERMIT YEAR ONE		PERMIT YEAR TWO		PERMIT YEAR THREE		PERMIT YEAR FOUR		PERMIT YEAR FIVE		Next Permit											
	Spring 03	Summer 03	Fall 03	Winter 03-04	Spring 04	Summer 04	Fall 04	Winter 04-05	Spring 05	Summer 05		Fall 05	Winter 05-06	Spring 06	Summer 06	Fall 06	Winter 06-07	Spring 07	Summer 07	Fall 07	Winter 07-08	
1, 2, 3																						
4, 5																						
6	Structure Mapping																					
7, 8	Regulatory Review																					
9	Misconnection/Illegal Dumping Detection and Correction																					
10	Improved As-Built Requirements																					
11-14	Stormwater Modeling																					
15	Misc. Structural and Non-Structural BMPs, as needed																					
16, 17																						
	<b>LEGEND:</b>																					
	1 = Continued Partnership with Local Watershed Associations																					
	2 = Developing Brochures for mailing																					
	3 = WEB Site Public Service Announcements																					
	4 = Water Quality Testing																					
	5 = Community Cleanup Days																					
	6 = GIS Mapping																					
	7, 8 = Regulatory Review and Permit Enforcement																					
	9 = Misconnection/Illegal Dumping Detection and Correction																					
	10 = Improved Gas-Built Requirements																					
	11 = Improved Street Sweeping																					
	12 = Improved Catch Basin Cleanings																					
	13 = Household Hazardous Waste Days																					
	14 = Drain Stenciling																					