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TOWN OF KINGSTON

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Board of Selectmen
Kimberley A. Emberg, Chairman
Donald J. Alcombright, Vice Chairman
Sheila M. Vaughn, Clerk
Tyler Bouchard
Eric Crone

Town Administrator/
Chief Procurement Officer
Keith R. Hickey

MEMO

DATE: August 3, 2023

TO: Board of Selectmen

FROM: Keith R. Hickey
Town Administrator

RE: Timeline for 2023 Fall Town Meeting

Below please find my recommended timeline for a Tuesday, October 24th Fall Town Meeting. The meeting would begin at 7:00 pm in the Kingston Intermediate School Auditorium.

<u>Proposed Task</u>	<u>Date</u>
Town Meeting Warrant Opens	August 1 st
Close Town Meeting Warrant	September 12 th
Present Draft Warrant to Selectmen	September 12 th
Finance Committee Review of Warrant Articles	September 13-October 9 th
Selectmen Meet with CPC to Review Funding Recommendations	September 26 th
Public Hearing with Planning Board for Proposed Zoning Amendments	Early October
Selectmen/Finance Committee Joint Meeting/ Vote Warrant Article Recommendations	October 10 th
Post Final Warrant	October 11 th
Fall Town Meeting	October 24 th