

TOWN OF KINGSTON

DIVERT ORGANICS FROM KINGSTON'S RESIDENTIAL WASTE STREAM

Request for Quotes

Kingston Recycling Committee

REQUEST FOR QUOTES:

**RESPONSE DEADLINE: WEDNESDAY, February 1, 2023 @
4:00 PM KINGSTON LOCAL TIME**

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1. INTRODUCTION

The Recycling Committee of Kingston is seeking proposals from interested parties for a 6-month pilot program that would reduce the amount of food that residents currently dispose of with their trash at the Recycling and Disposal Center. Respondents should focus on how their proposal would decrease food waste, create cost savings for the town, decrease environmental impacts and support the town as a Green Community.

The purpose of this Request for Quotes (RFQ) is to narrow respondents' scope by asking them to focus on how the town can reduce the amount of organics (food and yard waste) that is disposed of through the Recycling and Disposal Center. This RFQ is looking for respondents to consider a short term pilot solution to this problem and rolling out a communications plan to educate residents how to better utilize this service and how they can contribute to improving the environmental health of the town.

While a permanent contract is outside the scope of this solicitation, the Recycling Committee hopes to gain a comprehensive understanding of options currently available to reduce food waste from ending up in incinerators. From this information, the Recycling Committee expects to confirm and narrow its interest in such an arrangement before proceeding with a full Request for Proposals (RFP) for a permanent contract which respondents to this RFQ can help shape, and therefore be in a stronger position when an RFP for a permanent contract is published. Respondents are encouraged to provide creative solutions that maximize potential benefits and minimize financial risks to the town.

II. BACKGROUND

The Recycling and Disposal Center (RDC) handles about 3,055 tons of waste per year through trash collection service for residents. . Currently, the town pays a \$81.21 per ton tipping fee at SEMASS. It is estimated that 20-30% (917 tons) of that waste is food waste. Information on the all trash and recycling for Kingston can be found at [Recycling & Solid Waste Data for Massachusetts Cities & Towns | Mass.gov](#)

There are currently 3700 households utilizing the services at the Recycling and Disposal Center.

III. RESPONSES

Please include responses to the following items:

1. Are you interested in working with Kingston on a 6-month pilot?
2. Are you willing to do a drop off program at the Recycling and Disposal Center as well as a curbside collection for households with a private trash collector contract?
3. Are you working with any other towns on the South Shore? For how long?
4. When would you be ready to begin a program in Kingston?
5. What materials would you provide for this program? Home collection containers, odor mitigation material, etc.?
6. Would you provide on-site support for the first couple weeks of the program?
7. Would you assist with educational materials and a communications plan?
8. Would you make a presentation at a BOS meeting or town meeting?
9. What would be the size and number of collection bins at the RDC?
10. How frequently would you empty the collection bins?
11. Would there be any daily maintenance required of the RDC staff?
12. How would you dispose of the organics and where?
13. Costs?
14. Additional options or recommendations

IV. RFQ CONTACT

Jean Landis Naumann

Chairman, Kingston Recycling Committee

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Kingston, MA 02364

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V. TIMELINE

The table below includes relevant events and deadlines for this RFQ:

Event Date and Time

RFQ Release Date 01/11/2023

Respondent Due Date 02/01/23 by 4:00 pm EDT

The Recycling Committee may change these dates at its sole discretion.

VI. SUBMISSIONS

Please submit your response to this RFQ via email to jln12@comcast.net by 4pm Kingston local time on Wednesday, February 1 2023. Within the email please use the following format in the subject line: “(Respondent Organization’s Name) - Response to Divert Organics from Residential Waste Stream RFP.” Responses can be in any format that the respondent believes best captures their ideas, plans or other information they believe is important. If the response is too large to be sent in a single email, please send separate emails indicating how many total emails comprise your response (e.g., “Response to Divert Organics from Residential Waste Stream RFQ Part 1 of 3”).

The Recycling Committee is subject to public records laws and it must comply with associated obligations. A [Public Records Law.pdf \(mass.gov\)](#) is available here. Your response will be public record.